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**HYBRID TANDEM CATALYTIC CONVERSION PROCESS
TOWARDS HIGHER OXYGENATE EFUELS**



E-TANDEM - Deliverable report

Deliverable 1.1 – Project Handbook



**Funded by
the European Union**



Publishable summary

The Project handbook of the E-TANDEM project is based on the Annex I of the Grant agreement, the “Description of Action” and further agreements proposed by the management team and discussed during the Kick-Off Meeting.

It covers the detailed explanation on project governance, meetings, quality assurance, the work plan, reporting, communication and dissemination rules, and confidentiality.

This project handbook is meant as the guide for the project and will therefore be reviewed and updated if deemed required with updated information in an appendix.

The – most recent version of the – document will be available for the consortium members (via the E-TANDEM-archive platform, as described in the handbook). If a new person joins the E-TANDEM consortium, this document will serve as guide for them to get familiar with the project management structure and to know where they can find specific information related to project management procedures.